



National Albacore Association

MEMBERSHIP APPLICATION / RENEWAL FORM 2019

Please complete the form as required, then sign and return it to me together with your subscription by post. If paying by bank transfer, please do send me the form or return it by e-mail so that we can ensure the records are up to date.

Membership No.	
Name	
Address	
Home Tel	
Work Tel	
Mobile	
e-mail address	
Boat Name	
Sail Number and builder	
2 nd boat	
Sailing Club	

It would help a great deal in administration of my records if you would consider making payment by Standing order, should you wish to use this option, please use the details here:

Start Month:

Start Date:

Barclays bank Sort Code 20-16-26 Account Number 30988057

Pay to: National Albacore Class Association Include Ref: Your last name and Membership Number

If you would prefer to pay by cheque please send me your subscription of £15.00 (Full) £7.50 (Crew) Cheques should be made payable to National Albacore Association.

Personal data is retained and used by the NAA in accordance with the policy listed overleaf. Please sign here to confirm your acceptance.

Signed:.....

Date.....

Stuart McAdam Membership Secretary National Albacore Association
24 All Saints Avenue, Maidenhead, SL6 6NA

membership@albacore.org.uk

NEW DATA PROTECTION REGULATIONS

There are new data protection regulations (GDPR) coming into force in May 2018 which affect all organisations that hold 'Personal Data'.

What constitutes personal data?

Any information related to a natural person or 'Data Subject' that can be used to directly or indirectly identify the person. It can be anything from a name, a photo, an email address, bank details, posts on social networking websites, medical information, or a computer IP address.

The new regulations are designed to improve matters relating to consent to use, rights to view, rights to be forgotten and security of Personal Data.

The following websites contain further information and guidance on GDPR:

<https://ico.org.uk/for-organisations/data-protection-reform/overview-of-the-gdpr/>

<http://www.eugdpr.org/>

The National Albacore Association (NAA) is a Data Controller under these regulations and we have to comply with the requirements of these regulations when they come into force in May 2018.

The NAA holds the following 'Personal Data' for each member:

Full name, title, postal address, telephone number (landline, mobile or both), email addresses, membership number, date joined, grade of membership, details of boats owned.

The NAA acquires and holds members' personal data for the following purposes:

- 1) Postal communication with members including the issue of newsletters, NAA notices, notices from relevant authorities and membership renewal forms.
- 2) Electronic communication with members via e-mail of matters contained in (1).
- 3) To assist with internal administration of membership renewals.
- 4) To maintain historical registers of boats and owners.
- 5) To allow telephone communication with members regarding NAA matters.
- 6) To facilitate member to member communication where appropriate.

The NAA holds this data, in both digital and hard copy formats, with appropriate security to minimise the risk of theft, loss or wider dispersal. The Committee maintains a master membership list which includes all information relating to members. This is controlled by the Membership Secretary and can be accessed by other Committee members as necessary for administration purposes. None of this data is passed to any third party or external data processor.

As a requirement of GDPR, the NAA will undertake a regular audit to ensure Personal Data is only held for as long as required for purposes (1) - (6) above and all copies of old membership lists - electronic or hard copy - held by Committee members other than the Membership Secretary are deleted or destroyed in accordance with our Data Protection Policy.

All members have the right to request from the Membership Secretary a copy of their personal data held, to change or amend it, or to withdraw their consent for it to continue to be held and for it to be erased.

The NAA does not control any Personal Data on social media such as Facebook. Therefore, a member's use of the NAA Facebook page/group is subject to Facebook terms and conditions and is entirely at the member's own choice and discretion.

The NAA requires the positive confirmation of each individual member that we can continue to hold and process your Personal Data for the purposes outlined above. If we do not have your consent, then we are only able to store your name and membership number. This will then prevent us from being able to communicate with you and you will no longer receive any newsletters or emails regarding the NAA and its activities.